

Role to investigate



Source-checked · reviewed 21 Oct 2026

6 sources cited

Healthcare documentation operations

Explore non-clinical document processing in healthcare services.

At a glance

For you

— Choose a qualification

Choose your degree on the Explore page to see what the sources say for you.

Cost

✓ 1 sourced

AAPC lists the CPC certification exam 'Starting at \$425'.

Pay

? Not established

This site does not estimate pay.

Hours

✓ 3 sourced

Access Healthcare's Coimbatore non-clinical documentation post requires willingness to work different shifts.

Employers ask

✓ 9 sourced

The historical listing accepts non-engineering graduates or three-year diploma holders, asks for typing and communication...

Checked 21 Oct 2026 · 6 sources · next review 20 Nov 2026



Cost, pay and hours

As sourced

1

Extra cost**1 sourced**

AAPC lists the CPC certification exam 'Starting at \$425'.

Basis:

US dollars Per attempt CPC exam price as shown Excludes training course fees

AAPC annual membership is needed to maintain the credential

Scope:

Relevant to coding (Omega supports CPC), not required for document-capture posts such as Access Healthcare's.

Note:

No Indian price shown; not required by Access Healthcare's documentation post.

2

Pay**Not established**

No official source recorded.

This site does not estimate pay.

Have a source? Tell us

3

Shifts & hours**3 sourced**

Access Healthcare's Coimbatore non-clinical documentation post requires willingness to work different shifts.

Scope:

One post, published 18 Oct 2023, modified 9 Sep 2024, still listed on 24 Oct 2026.

Note:

Does not give the shift hours, night work or weekend rules.

R1 RCM's Gurugram AR Follow-up post (revenue-cycle follow-up, adjacent to documentation) describes a 24*7 environment open to night shifts.

Scope:

- Revenue-cycle follow-up on US medical accounts, not document capture; shown as an adjacent role.
- Location Gurugram and posting date 6 Oct 2026 are as stated in the page header.

Note:

Not the same job as documentation; a graduate in any discipline is accepted.

Access Healthcare's Pune coder post (a medical coding role, adjacent to documentation) says to be flexible to work in shifts as per business needs.

Scope:

Despite the 'Management Trainee' title, the post asks for 5 years as a medical coder.

Note:

Not an entry post.

**Reality check****From the sources****The work**

In the Access Healthcare example, staff identify information in documents and enter it into the appropriate fields accurately.



Entry requirements

- The historical listing accepts non-engineering graduates or three-year diploma holders, asks for typing and communication skills, and mentions fresh graduates as Assistant Client Partners.
- Your exact qualification still needs confirmation.



Trade-offs to consider

- The example requires willingness to work different shifts.
- This is document-processing work, not a hospital-management appointment or a clinical role.



Skills & employers

From the sources

Skills to investigate

Coordination

Spreadsheets

Communication

Employers named in sources



Access Healthcare



Omega Healthcare Management Services



R1 RCM

Examples in cited pages, not a hiring list.

Study or credential needed

Not established. Required versus optional credentials must be checked for the specific employer or programme.



What employers ask for

9 sourced

- The historical listing accepts non-engineering graduates or three-year diploma holders, asks for typing and communication skills, and mentions fresh graduates as Assistant Client Partners.
- Your exact qualification still needs confirmation.

Source: Access Healthcare ↗

Scope:

- Historical Coimbatore listing
- Broad qualification wording, not exact degree acceptance or a live vacancy confirmation.

R1 RCM's India AR Follow-up post accepts a graduate in any discipline from a recognised institute.

Source: R1 RCM ↗

Scope:

Gurugram post, 6 Oct 2026.

Not established:

- Names no site qualification; does not exclude any.
- (A different R1 post, Specialist - Training, Hyderabad, says 'Except B.Pharma, M.Pharma, Regular MBA, MCA B.Tech Freshers' — a training-content role, not documentation.).

Access Healthcare's documentation post accepts graduates in any non-engineering course or a three-year diploma, with basic typing of 20 WPM.

Source: Access Healthcare ↗

Scope:

'Non-engineering' graduates would include health degrees, but none is named.

Not established:

No site qualification is named (BDS, BPT etc. not mentioned); the listing is from 2023.

Access Healthcare keeps a list of India revenue-cycle roles including the Coimbatore non-clinical documentation post and fresher billing posts in Chennai and Coimbatore.

Source: Access Healthcare ↗

Scope:

- Also: 'Client Partner | Medical Billing | Non-Voice Freshers' (Chennai, Coimbatore) and AR caller roles for freshers.
- Contact on page: careers@accesshealthcare.com.

Not established:

The documentation post is from 2023; the fresh-graduate sentence does not say whether it is current.

Omega Healthcare India has a careers site with coding, IPDRG and CDI roles in Chennai, Bangalore, Hyderabad and Mumbai.

Source: Omega Healthcare Management Services ↗

Not established:

No specific vacancy, qualification or pay read.

R1 RCM lists an India AR Follow-up post (Gurugram) and other revenue-cycle posts on its careers site.

Source: R1 RCM ↗

Scope:

Revenue cycle, adjacent to documentation.

Not established:

Not documentation work.

Access Healthcare's Coimbatore AR Call Centre fresher listing asks for an arts or science degree/diploma and says B.Tech, BE, MBA, MCA and other professional courses will not be considered.

Source: Access Healthcare ↗

Scope:

- One AR caller listing, Coimbatore, posted 22 February 2024.
- No certification is listed in the requirements.

Not established:

- Excludes BTECH and MCA for this one role only. May be closed.
- BCA is not named (BCA is a science-type degree but the page does not say it is accepted). Does not state pay.

Access Healthcare's Coimbatore Non-Clinical Documentation Services listing asks for graduates in any non-engineering courses (3-year diploma holders may apply) with basic typing of 20 WPM; no certification is listed.

Source: Access Healthcare ↗

Scope:

- One listing, Coimbatore; page undated.
- Also says 'Willingness to work in different shift'.

Not established:

- 'Non-engineering' suggests but does not name B.Tech as excluded. Does not state pay.
- Silence on certification is not proof none is ever needed.

R1 RCM's AR Follow-up listing asks for a graduate in any discipline from a recognised institution; it names no certification.

Source: R1 RCM ↗

Scope:

One R1 listing, Gurugram; page undated.

Not established:

Does not name B.Tech, BCA or MCA individually; 'any discipline' is broad. No pay stated.



The work and what comes next

4 sourced

The work, from the sources

In the Access Healthcare example, staff identify information in documents and enter it into the appropriate fields accurately.

Source: Access Healthcare ↗

Scope:

- Historical Coimbatore listing
 - Broad qualification wording, not exact degree acceptance or a live vacancy confirmation.
-
- Access Healthcare's documentation staff view documents on screen, identify the right information and capture it in the right fields
 - The document types include prescriptions, lab reports and imaging documents.

Source: Access Healthcare ↗

Scope:

One post; non-clinical, not hospital records management.

What can come next

Omega Healthcare advertises progression paths across HIM, RCM and clinical coding teams.

Source: Omega Healthcare Management Services ↗

Scope:

Employer marketing statement, coding teams.

Not established:

No timelines or levels.

Access Healthcare gives preference to healthcare BPO professionals with non-voice experience over fresh applicants for the documentation post.

Source: Access Healthcare ↗

Scope:

One post.

Not established:

Freshers are still invited as Assistant Client Partners.

Sources and unanswered questions

- Historical Coimbatore listing; broad qualification wording, not exact degree acceptance or a live vacancy confirmation.
- Source checking confirms only the scoped statements on this page, not anyone's individual eligibility.
- Confirm current requirements with the employer or programme.

Access Healthcare non-clinical documentation example ↗

Access Healthcare · accessed 21 Oct 2026

Scope:

- Historical Coimbatore listing
- Broad qualification wording, not exact degree acceptance or a live vacancy confirmation.

Page checked automatically on 2026-10-25: the page opened.

Careers by speciality ↗

Omega Healthcare Management Services · accessed 24 Oct 2026

Scope:

Employer statement of practice, undated.

Not established:

- No degrees, pay, shifts or current vacancy
- The quote comes from this page's own FAQ, and the sub-page it points to lists tracks only.
- Pay is described only as 'Performance-based incentives'.

Checked by a person; not monitored automatically.

AR Follow-up ↗

R1 RCM · accessed 24 Oct 2026

Scope:

- Revenue-cycle follow-up on US medical accounts, not document capture; shown as an adjacent role.
- Location Gurugram and posting date 6 Oct 2026 are as stated in the page header.

Not established:

Not the same job as documentation; a graduate in any discipline is accepted.

Checked by a person; not monitored automatically.

Management Trainee – Medical Coding – E&M, Pune ↗

Access Healthcare · accessed 24 Oct 2026

Scope:

Despite the 'Management Trainee' title, the post asks for 5 years as a medical coder.

Not established:

Not an entry post.

Checked by a person; not monitored automatically.

CPC certification ↗

AAPC · accessed 24 Oct 2026

Scope:

Relevant to coding (Omega supports CPC), not required for document-capture posts such as Access Healthcare's.

Not established:

No Indian price shown; not required by Access Healthcare's documentation post.

Checked by a person; not monitored automatically.

Accounts Receivable (AR) Call Centre | AR Callers | Freshers can apply | Coimbatore ↗

Access Healthcare · accessed 25 Oct 2026

Scope:

- One AR caller listing, Coimbatore, posted 22 February 2024.
- No certification is listed in the requirements.

Not established:

- Excludes BTECH and MCA for this one role only. May be closed.
- BCA is not named (BCA is a science-type degree but the page does not say it is accepted). Does not state pay.

Checked by a person; not monitored automatically.

Your next step: Check whether an Assistant Client Partner opening is current, then ask about degree acceptance, shifts, location and typing assessment.

**Practise scenarios****Open the comparison****Build a resume for this path**

Keep reading

Hospital administration via MHA

Insurance claims Medical Officer

Medical coding

Public health via MPH

Clinical research support

Pharmacovigilance

